



Evergreen
School District

Reopening of Schools

Dr. Emy Flores, Superintendent of Schools

July 31, 2020

Elements of Our District's Reopening Plan



1 COVID-19
Response and
Planning for the
20/21 School Year

2 Reopening Our
Schools, Fall 2020

3 Distance
Learning, What
Can Families
Expect

4 Safety and
Support for Staff

5 Communications,
Family
Engagement

6 Final
Preparations

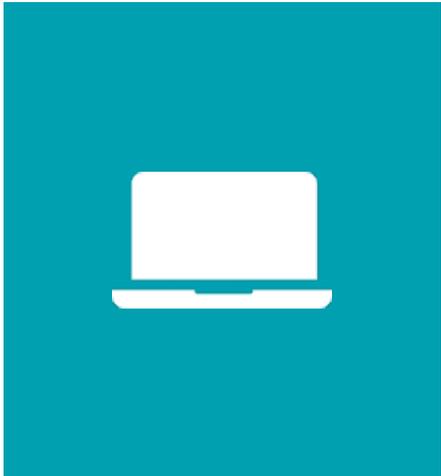
Section One

EESD COVID-19 Response and Planning for the 20/21 School Year



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Response to COVID-19 (March - May)



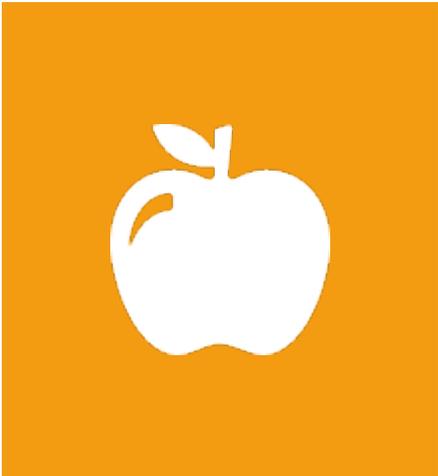
**Almost 300
teachers and staff
trained on
Distance Learning
best practices**



**3,263 devices
distributed**



**94,065 meals
served**



**Student
Participation rate
lowest at one site
at 83% with most
sites in the mid to
high 90%**



**928 calls to
District help lines
answered**

An Informed Approach:

Santa Clara County Public Health

California Department of Education



Home

Mandatory Directive for Schools

Please confirm that your facility may open under the State Order. Where there is a difference between the local County Order and the State Order, the more restrictive order must be followed. The State also has specific guidance for certain facilities that must be followed in addition to this mandatory directive.

Information on the State's Order and State guidance is available at: covid19.ca.gov.

Issued: July 17, 2020

On July 17, 2020, the State Health Officer ordered the closure of all in-person operations at schools in counties on the State's monitoring list (including Santa Clara County), except for elementary schools that obtain a waiver from the local health officer. See the Statewide Public Health Officer Guidance at: <https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>.

This Directive supplements the State Guidance and describes the waiver process for elementary schools to resume in-person instruction in Santa Clara County.

"Schools" include all public, private, and charter schools from grades pre-K through 12. This Directive does not apply to community colleges, universities, childcare facilities, or preschools. Childcare, summer camps, and children's activities are subject to a separate directive. This Directive supplements and should be read in conjunction with the Health Officer's June 30, 2020 requirements for schools in COVID-19 Prepared: Reopening of Santa Clara County K-12 Schools for the 2020-2021 School Year.

This Directive is mandatory, and failure to follow it is a violation of the Health Officer's Order issued July 2, 2020 ("Order"). You must comply with the Order and all requirements of this Directive. In addition, schools must comply with the Health Officer's June 30, 2020 requirements in COVID-19 Prepared: Reopening of Santa Clara County K-12 Schools for the 2020-2021 School Year except where superseded by this Directive and/or mandatory State guidance.

General Closure of In-Person Operations and Activities

Consistent with the guidance of the California Department of Public Health (CDPH), schools may not open for any in-person instruction, athletic or extracurricular activities, or other related functions, including hybrid learning models at this time.

Once Santa Clara County has been off of the State's monitoring list for 14 days, schools should resume in-person instruction and activities consistent with the prior requirements issued by the Public Health Department: COVID-19 Prepared: Reopening of Santa Clara County K-12 Schools for the 2020-2021 School Year.

Quick Links

If you think you are sick

Frequently Asked Questions

Donations

Updates on County Services

Eviction Moratorium Information

Information for Healthcare Providers

Report Inventory of PPE and Ventilators

Ask a Question or Share a Concern

2-1-1 for Coronavirus Questions

CDPH Novel Coronavirus Info

CDC Novel Coronavirus Updates

Learning / Testing & Accountability / Finance & Grants / Data & Statistics / Specialized Programs / Learning Support / Professional Learning

Learning Support / Health / Health Services & School Nursing

Novel Coronavirus Response and School Reopening Guidance

Information and resources regarding CDE's COVID-19 response efforts, including the guidance document for safely reopening schools for the 20-21 school year.

The California Department of Education (CDE) is monitoring the 2019 Novel Coronavirus (COVID-19) situation and working with agency partners. Local educational agencies (LEAs) are encouraged to follow California Department of Public Health (CDPH) recommendations. LEAs should identify plans for communicating with families and consider learning supports for students.



[Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools](#)

California Department of Education (CDE)

[Tony Thurmond, SSPI](#) (Updated 27-Jul-2020)

For news releases and correspondence from Tony Thurmond, State Superintendent of Public Instruction (SSPI), visit [CDE COVID-19](#).

[COVID-19 Webinars](#) (Updated 23-Jul-2020)

[CDE Coronavirus \(COVID-19\) Resources](#) (Updated 24-Jul-2020)

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Related Content

[Additional Coronavirus \(COVID-19\) Resources](#)

Additional resources curated by the California Department of Education (CDE) pertaining to the Coronavirus (COVID-19) pandemic.

[Coronavirus \(COVID-19\) SSPI Communications](#)

News releases and correspondence from Tony Thurmond, State Superintendent of Public Instruction related to Coronavirus (COVID-19).

[Stronger Together](#)

A Guidebook for the Safe Reopening of California's Public Schools. Created through the Reopening

Guiding Documents

Section Two

Reopening Our Schools



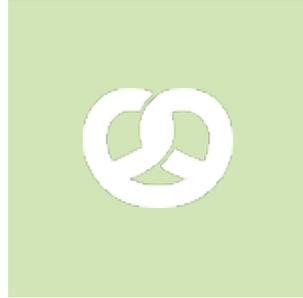
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Reopening Schools Safely: Guiding Principles:



Health and Safety

Adhere to public health orders and rely on guidance and recommendations from public health officials.



Flexibility

Provide reasonable accommodations to individual students, families, and employees in response to their unique situations.



Students' Social Emotional Well-being

Support the social and emotional well-being of our students, staff, and community.



Learning

Provide high-quality instruction aligned with California State Standards.

Goal

To develop a robust reopening plan that addresses:

1 How we keep students and employees safe

2 How to reopen schools under various circumstances

3 How we adapt our learning environment to various circumstances

4 How we create an equitable learning environment for all students under any circumstance



Our Process and Approach

**PARENTS/GUARDIANS, TEACHERS, PRINCIPALS, AND SUPPORT STAFF WORKING TOGETHER
TO MAXIMIZE TEACHING AND LEARNING IN A SAFE AND HEALTHY ENVIRONMENT**



Superintendent's Teaching and Learning in Safe Environments Advisory Committee

Committee's Charge

- Become fully informed on the Health and Safety guidance, changes, challenges, and consider strategies to maintain students and staff safety and health.
- Become informed about the recommendations related to potential areas of school operations that will likely be impacted by the ongoing COVID-19 pandemic in Santa Clara County.
- Become informed of how the District will support health and safety, physical distancing, and instructional program impact.
- Become familiar with potential areas of teaching and learning that will likely be impacted by how the District develops its instructional model and the daily schedule for on-campus instruction.
- Become familiar with instructional models that will be utilized, based on the site capacity and impact related to physical distancing and safety measures.
- Become familiar with the District's work that aims to support the social and emotional well-being of our students and their community.
- Provide feedback and recommendations on how the District can best meet the needs of students using the Guiding Principles and the District's work to address these principles.

Our Process and Focus to Reopen Schools

Transparency * Collaboration * Engagement



Evergreen School District



Superintendent's Teaching and Learning in Safe Environments Advisory Committee

Committee's Charge

- 1** Become fully informed on the Health and Safety guidance, changes, challenges, and consider strategies to maintain students and staff safe and healthy.
- 2** Become informed about the recommendations related to potential areas of school operations that will likely be impacted by the ongoing COVID-19 pandemic in Santa Clara County.
- 3** Become informed of how the District will support health and safety, physical distancing, and instructional program impact.
- 4** Become familiar with potential areas of teaching and learning that will likely be impacted by how the District develops its instructional model and the daily schedule for on-campus instruction.
- 5** Become familiar with instructional models that will be utilized based on the site capacity impact related to physical distancing and safety measures
- 6** Become familiar with the District's work that aims to support the social and emotional well-being of our students and their community.
- 7** Provide feedback and recommendations on how the District can best meet the needs of students using the Guiding Principles and the District's work to address these principles.



Educational Services Subcommittee

Committee's Charge

- **Take recommendations from the Health Department to identify the instructional model(s), including the daily schedule for on-campus and online Distance Learning instruction.**
- **Determine the instructional model that will be utilized based on site capacity impact related to physical distancing and safety measures.**
- **Work to address the social and emotional needs of students while considering that many students may be experiencing trauma or anxiety about returning to school.**
- **Design a system to support unduplicated students and other high needs students including English Learners, Homeless/Foster Youth, and Special Education students.**
- **Develop and implement a professional development plan to support a hybrid model and online Distance Learning.**
- **Participants: Nurses, Counselors, Social Workers, Teachers, Principals, Ed. Services Staff, Tech. TOSA, ...**



Facilities/Pupil Services Subcommittee

Committee's Charge

- **Focus on health and safety, facilities, space, technology, nutrition services, maintenance and operations of school facilities, transportation, etc.**
- **Evaluate physical space to support safety, physical distancing and stabilize cohorts as much as possible.**
- **Develop a continuum of scheduling options to support physical distancing.**
- **Prepare for potential class/school closures and reopening in the event of confirmed cases.**
- **Identify safe process to feed students.**
- **Develop a continuum of scheduling options to support physical distancing.**
- **Participants: Teachers, Principals, Custodians, Bus Drivers, Nutrition Services Staff, IT staff, District Support Staff, Nurses, and other staff as needed.**



Human Resources

Committee's Charge

- **Focus on anything related to staffing, contract agreements, transfers, layoffs, etc.**
- **Develop plans for staff members who are at risk and are resistant to returning to work.**
- **Provide staff training to newly established policies, regulations, and protocols related to COVID-19.**
- **Participants: Teachers, Principals, Classified Representative, Assistant Sup. of HR**

Path to Reopen Schools

Timeline

SPRING/SUMMER

Engage Stakeholders to solicit input that informs decisions about how EESD can best meet the needs of students using the Guiding Principles and the District's work to address these principles.

EARLY SUMMER

Prepare facilities and school sites to reopen; ensure operations to support an organized transition; ensure ongoing and regular communication. Continue to engage stakeholders.

LATE SUMMER

Provide professional development on instructional technology, Social Emotional Learning, and Safety.
Continue to engage stakeholders

REOPENING

Continue to engage stakeholders.
Communicate information to parents, families, and community.

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Stakeholder Input



Community Input Sessions with the Superintendent

Meetings to inform community, to solicit input and address questions and concerns.



Open Meetings: Teaching and Learning in Safe Environments Advisory Committee

Meetings will be open to the community. Every meeting will offer time for community to ask questions or voice concerns.



Focused Groups

Meet to gather ideas, feelings, perceptions, thoughts about the reopening of schools.

Keeping Stakeholders Informed



1 EESD Community Meetings

- June 30 (English)
- July 21 (English)
- July 16 (Spanish)
- July 23 (Vietnamese)

2 EESD Community Input Sessions

- July 1
- July 8
- July 15
- July 22
- July 29 ,

3 District 8 Round table Meeting

- July 8

4 Information Meeting With Teachers

- July 20

5 Information Meeting with CSEA Support Staff

- July 28

6 Student Focused Groups

- July 1
- July 16
- July 28

7 School Board Meetings

- July 9
- July 15
- July 31

Decisions Shaped by Health and Safety Guidelines and Directives From:



- **California Department of Public Health**
- **Governor Newsom**
- **Santa Clara County Department of Public Health**

California Department of Public Health Mandate and Order from Governor Gavin Newsom



- On July 17, 2020, California Department of Public Health Mandated School Closures for Schools Located in Counties on the COVID-19 Watch List.
- Governor Gavin Newsom addressed the topic as well at his July 17, 2020, press conference and issued a written statement aligned to the California Department of Public Health directive.
- Schools and school districts may reopen for in-person instruction only if they are located in a county that has not been on a county monitoring list within the prior 14 days; Santa Clara County is on that list.
- Schools are to remain physically closed and may only provide distance learning until they have been off the monitoring list for at least 14 days.

Section Three

Distance Learning

What can students and families expect?



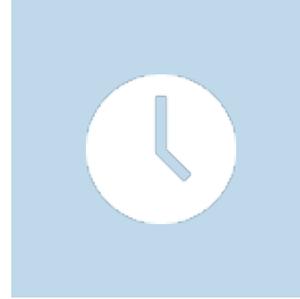
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**Daily Live Interaction
Required**



Student Attendance



**Daily Instructional
Minutes**



**Serving Students
With Special Needs**



**Preventing
Disengagement**



**Ensuring Families'
Connectivity**



**Weekly Engagement
Records**



**Replacing
Accountability Plans**

Distance Learning Requirements for Schools Senate Bill 98



**What can
students and
families
expect?**

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Students and families can expect school schedules that reflect the instructional minutes as mandated by Senate Bill 98:



Instructional minutes

- 3 hours for TK/Kindergarten
- 3 hours, 50 minutes for Grades 1-3
- 4 hours for Grades 4-8
- Breaks (*do not count toward instructional minutes*)
- Lunch periods (*do not count toward instructional minutes*)
- Enrichment opportunities at no cost to families
- School-based activities and clubs
- Opportunities for parent involvement
- Traditions such as virtual back to school night, parent teacher conferences, etc.

Students and families can expect daily live Interaction



“The purpose of daily live interaction, which occurs with teachers and students, is to provide instruction, monitor progress, and maintain school/social connectedness.”

~ SB 98

Daily Student Attendance



Regular attendance procedures will continue to be used during distance learning.

- Student attendance is not optional.

SB 98 creates requirements for reporting attendance during distance learning.

Teachers will take students' attendance and participation under distance learning

SB 98 defines daily participation & requires districts to develop a re-engagement plan if a student misses more than 60% of their weekly participation rate.

Parents of students with special needs can expect:



Students with special needs are to receive special education related services and any other services required by a student's Individualized Education Plan (IEP).

- **Schools will provide the accommodations necessary to serve students with special needs.**
- **EESD educators will work with families to ensure continued services for students as per their Individualized Education Plan (IEP).**

Internet and Devices Needed for Learning



Students and families can expect EESD to provide internet hot spots for students and families that do not have internet service.

EESD will ensure every student has an iPad or Chromebook for learning.

Students and families can expect that EESD will make every effort to ensure student participation, including making home visits, if necessary.



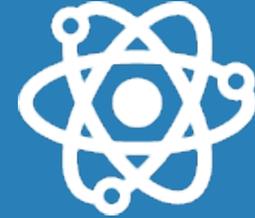
Student attendance is not optional.

EESD will work with families to ensure their children attend school, offering support if the family is experiencing hardships that prevent the child from attending school

Enrichment Opportunities

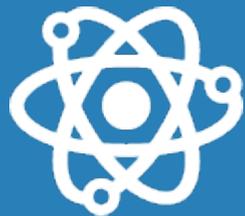
Students will be offered a menu of enrichment classes they can enroll in at no additional cost.

Enrichment classes do not count as part of the instructional minutes.



Homework Help Zoom Desk

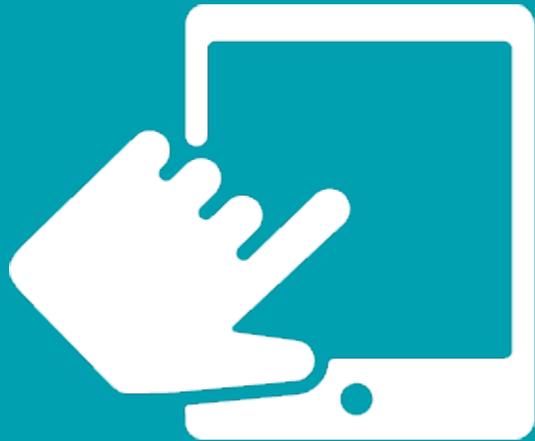
Students will have the opportunity to call a homework help desk for support with school work.



Technology Support Desk

Students and families will have access to tech support.

EESD will make efforts to offer tech support in Spanish and Vietnamese.



Students and families can expect school lunch provided each day.



Daily schedules will include extended lunch time so students and families can pick up their school lunch at their school.

- **Students will continue to enjoy nutritious meals that include vegetarian options.**
- **Families are encouraged to apply for free and reduced lunch application.**

Parents can expect availability of licensed childcare providers.

EESD is working to identify licensed providers who understand Google classroom, can adhere to health and safety requirements, and can support students under their care during school hours.

While completion of school work is not guaranteed by childcare providers, they will work with families and students so that students can participate in distance learning during school hours.



Students and parents can expect continued school-based activities in a modified manner.

Teachers, Principals, and Support Staff will use a creative approach to help students connect and engage in clubs, and school spirit activities.



Students and parents can expect most traditional experiences such as back-to-school night, parent/teacher conferences; All will be modified for health and safety reasons.

School based-information will be communicated by individual school sites and teachers.



EESD will support the social and emotional well-being of our students through lessons, activities, and direct services to students who need additional support.



Students and parents can expect the following information:



- **District-wide Information**

- Distance Learning Handbook
- Annual Notices

- **School Site Information**

- Schedules
- School Manual
- Class assignment
- Material pick up information
- School related information, ie clubs/activities, expectations/rules/procedures, schedules of events for the year

- **Classroom Teacher Information**

- Classroom expectations, rules, procedures, etc.

Section Four

Safety and Support for Staff

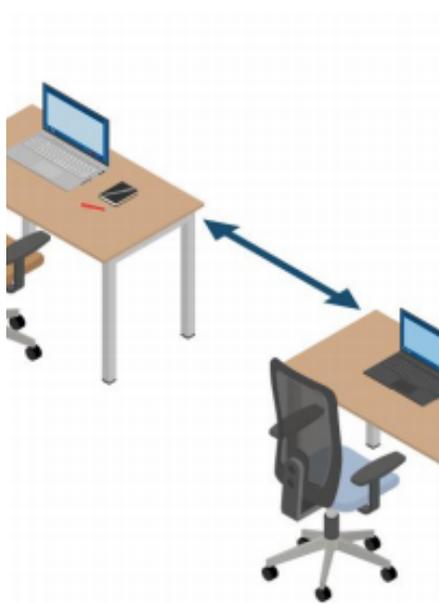


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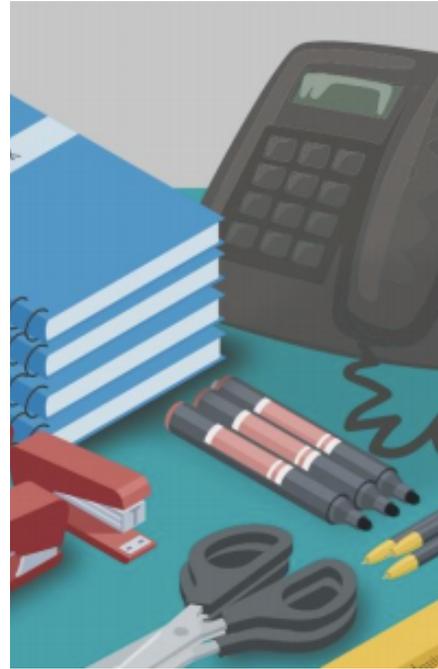
Safety First



Physical Barriers



Distanced Workstations



Avoided Sharing of Equipment



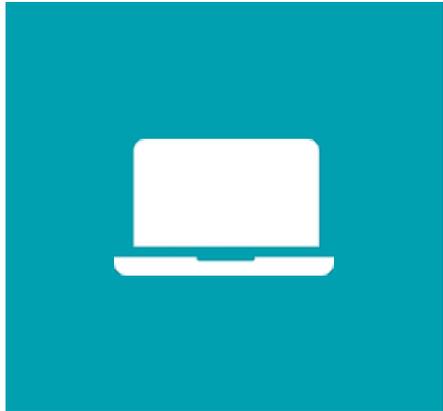
Virtual Meetings



PPE / Increased Sanitization

Professional Development for Teachers and Support Staff

Examples



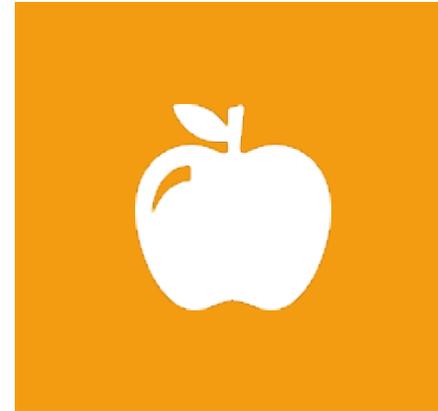
Distance Learning 360



Strategies to Support Social-Emotional Learning



Effective Family Communications Strategies for Schools



21st Century Learning via Distance Learning



Leading With Equity in Mind

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Section Five

Communication, Family and Community Engagement



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Multiple means of communication with families, employees, and community stakeholders in English, Spanish, and Vietnamese. These include:



- **Regular text, voice, and email messaging to families and employees**
- **Social media posts on various platforms**
- **School-based and District Information Meetings**



Reopening of Schools Webpage #ESDSafeTogether



Schools Reopening

[News & Announcements](#)

[Reopening Learning Models](#)

[Process](#)

[Superintendent's Advisory Committees](#)

Evergreen School District Schools Reopening

Looking ahead to the 2020-21 school year, the Evergreen School District is excited about reopening our schools, while also prioritizing the health and safety of our staff and students. We have learned many lessons from the sudden school closures due to COVID-19 and are evaluating optimal ways to not only provide excellent instruction, but to also maximize student learning this coming school year. Clear expectations will be known and communicated, and our staff and teachers will be equipped with the training and resources to successfully deliver instruction in a variety of formats.

The District acknowledges that our community has a strong desire to plan ahead for

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Parent Engagement

- Professional development on virtually engaging families and partners will continue to be offered throughout the year to our educators and community stakeholders.
- Parent Education classes will be offered via EESD's Parent University.
- District recognition events will be held virtually to prevent mass gatherings.
- District advisory committees and PTA/PTSA/PTO will continue to meet virtually; working to advocate and communicate with stakeholders.



Community Partnerships

- **Health Department guidelines recommend limiting nonessential visitors to campuses.**
- **Partnerships with business, City of San Jose, non-profit organizations, will continue to support the needs of our students, their families and EESD.**
- **All volunteers, mentors, and community partners will be encouraged to continue their service utilizing alternative methods (virtually).**
- **School volunteers, mentors and community partners will be required to follow Public Health guidelines, if their roles require visiting campuses.**
- **Volunteer policies and procedures are being revised to incorporate Public Health guidelines and alternative methods of service.**



Section Six

Final Preparations



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Type text

Reopening Checklist



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- **Finalize staff training calendar and plan to support schools with implementation.**
- **Maximize funding sources to support reopening.**
- **Maintain clear communication channels with schools, parents and community stakeholders.**
- **Continue collaborative conversations with union leaders to establish clear expectations for all employees.**
- **Ensure supply chain for keeping schools stocked with critical supplies.**
- **Update protocols to respond to changing conditions and clearly communicate them to all stakeholders.**

Thank you to our Board of Trustees for their continued support.



**Leila Welch,
President**



**Jim Zito,
President Pro tem**



**Chris Corpus,
Clerk**



**Marisa Hanson,
Trustee**



**Bonnie Mace,
Trustee**

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